



The Airman Hotel

The Perfect Venue for Your Perfect Day



Congratulations ... We would like to take this opportunity to congratulate you on your forth coming Wedding.

Here at The Airman our experienced and professional co-ordinator has hosted many wedding celebrations, so from the moment you book your wedding until the special day itself, our dedicated team will be happy to assist with your preparations paying attention to even the smallest of details.

Whilst our brochure contains information about our menu's and our facilities, this is only intended as a guide. We will do our best to meet all your requirements and more importantly your budget.

We would like to invite you to come and view the venue and tell us how you imagine your day to unfold.



Civil Marriage and Partnership Ceremonies

The Airman Hotel is licenced to hold Civil Marriage and Partnership Ceremonies.

We understand that every wedding is unique, and that is why we only host one wedding per day, ensuring you receive only the best service on your special day.

The hotel has two licenced rooms available. For more intimate gatherings the Hawker Cygnet room is available for a maximum of 20 people.

Our Tiger Moth room is available for larger gathering of up to 80 people.

Room hire prices with the maximum numbers we are licensed for are:

	<i>Hawker Cygnet Room</i>	<i>Tiger Moth Room</i>
<i>Maximum numbers</i>	20	80
<i>Hire Charge for Ceremony</i>	£150.00	£325.00

Please note that maximum numbers are inclusive of the registrars, photographers, videographers, bride & groom and all guests





The Airman's Marquee...

The Airman's Marquee has a full star cloth ceiling, private bar exclusively for you and your guests and a private garden at the rear of the marquee. It also has a beautiful wishing well outside the marquee ideal for that perfect photo opportunity.



The marquee can seat up to 120 guests for your wedding breakfast and up to 200 people for an evening reception.

Hire charges include:

- Star cloth ceiling
- Private marquee bar
- Wooden dance floor
- Private garden area
- Cake knife

White linen table cloths and napkins
Glass wear, Crockery and Cutlery





The Airman's Restaurant ...

The Airman's Restaurant is ideal for a more intimate wedding and can accommodate up to 70 guests for a wedding breakfast and 150 guests for your evening reception.



The restaurant also has a small raised balcony which is perfect for adding an extra emphasis to your top table or entertainment area.

Hire charges include:

- Private use of the restaurant
- White linen table cloths and napkins
- Crockery, Cutlery and Glass wear
- I pod / MP3 connection





Drinks Reception ...

Arrival Drinks

Bucks Fizz

Prosecco

Pimms and Lemonade

Small Glass of House Wine

Bottled Beer (Becks, Budweiser, Desperados)

Bottled Cider (Rekorderlig)

Fruit Juice (Apple, Orange, Cranberry or Grapefruit)

Table Wine

Selection of wines available from the hotel wine list

Toast Drinks

Prosecco

Sparkling Rosé

Champagne





Canapés, Wedding Breakfasts and Buffets

All menus included throughout our brochure are samples.

We pride ourselves on providing freshly prepared food, enabling us to adapt all our menus to suit your taste, dietary requirements and budget.



Offer your guests a little bit more ...

Selection of Canapes

Crayfish and beetroot on lemon cake

Prawn with sesame on mini brioche

Brie with roasted fig on beetroot waffle (v)

Goats cheese, sundried tomato and asparagus bilini

Choux pastry with smoked salmon and caviar





Wedding Breakfast ...

Menu One

Please choose one starter, one main and one dessert

Chefs Homemade Soup

Served with a dinner Roll

Chicken and Apricot Terrine

With red onion marmalade and sour dough

Leek and Emmental Cheese Tart (v)

With a roasted tomato coulis

Traditional Roast Beef

With Yorkshire pudding, roasted potatoes, seasonal vegetables and red wine jus

Lemon and Thyme Chicken

With a butternut puree, butter fondant potato, broccoli and white wine beurre blanc

Wild Mushroom and Brie Savoury Pancake (v)

With a chunky tomato and sage sauce

Profiteroles

With hot chocolate sauce

Summer Pudding

With berry compot and vanilla ice cream

Bakewell Tart

With custard



Wedding Breakfast ...

Menu Two

Please choose one starter, one main, one dessert

Smoked Mackerel Pate

With a sour dough crostini and red pesto

Ham Hock Terrine

With piccalilli and toast

Chilled Water Melon Soup (v)

With melon cocktail and champagne sorbet

Braised Shin of Beef

With a watercress puree, dauphinoise potato and roasted chantenay carrots

Pan fried Supreme of Salmon

With sautéed sweet potato, broccoli and a red chilli, crayfish and lemon butter sauce

Wild Mushroom and Tarragon Arrencini (v)

With a spinach cream and butternut squash crisps

Individual Bramley Apple and Blackberry Pie

With custard

Blueberry and Frangipane Tart

With blueberry coulis and vanilla ice cream

Gingerbread Cheese Cake

With honeycomb and vanilla ice cream



Wedding Breakfast ...

Menu Three

Please choose one starter, one main and one dessert

Crayfish Cocktail

With baby gem lettuce and brown bread

Beef Tomato and Buffalo Mozzarella Salad (v)

With basil pesto and parmesan crisp

Confit of Duck

With plum and blood orange

Duo of Lamb

Confit shoulder and cannon of lamb with baby beets, dauphinoise potatoes and
Dijon and port jus

Classic Beef Wellington

Prime fillet steak with wild mushroom and chicken liver pate, wrapped in
savoury pancake, enclosed in puff pastry with baby vegetables, fondant potato
and Madeira jus

Roasted butternut squash mille – feuille (v)

Layered with spinach and goats cheese, a wild mushroom mousse and beetroot
fondant with a salsa verde

Raspberry and white chocolate pavlova

With raspberry sorbet

Dark chocolate fondant

With a raspberry compot and vanilla ice cream

Baked blueberry cheesecake

With a blueberry sauce and Chantilly cream

The Airman ... 16 Hitchin Road, Shefford, Bedfordshire, SG17 5JF

01462 850 853

reception@theairmanhotel.com

www.theairmanhotel.com



Evening Reception ...

Buffet Menu ...

6 Items ... £9.95 per head

Mini vegetable samosas (v)

Mini vegetable spring rolls (v)

Selection of sandwiches

Pork sausage rolls

Cocktail sausages

Homemade coleslaw (v)

Homemade potato salad (v)

Homemade pasta salad (v)

Potato wedges (v)

Pork pies

Margheritta pizza (v)

Mini savoury eggs

Quiche

Selection of petits fours (additional £4.95 per head)

Entertainment ...

The Airman Hotel is pleased to recommend our resident DJ

If you wish to supply your own entertainment there is an additional charge

Any outside entertainment must supply a current PAT certificate as well as a copy of their public liability insurance.



Hotel Accommodation ...

The Airman Hotel boasts 21 en-suite bedrooms. Upon booking your wedding with us we will reserve all 21 rooms for your wedding guests.

Complimentary use of our four poster bedroom including Sparkling wine on your arrival and a Traditional English Breakfast the following morning is provided at the time of booking.

Your guests have until one month before your wedding to book there accommodation and we offer a discounted bed and breakfast rate ...

Double bedroom for two people ... £67.50

Double room for one person ... £55.00

Family bedroom for three people ... £80.00

Family bedroom for four people ... £97.50

Any rooms that have not been sold one month prior to your wedding will be released for general sale.





Other Useful Information ...

The hotel has a cast iron ornate easel available for displaying your table plan

Cake knife available if required

Heaters can be hired for the marquee



How to Book ...

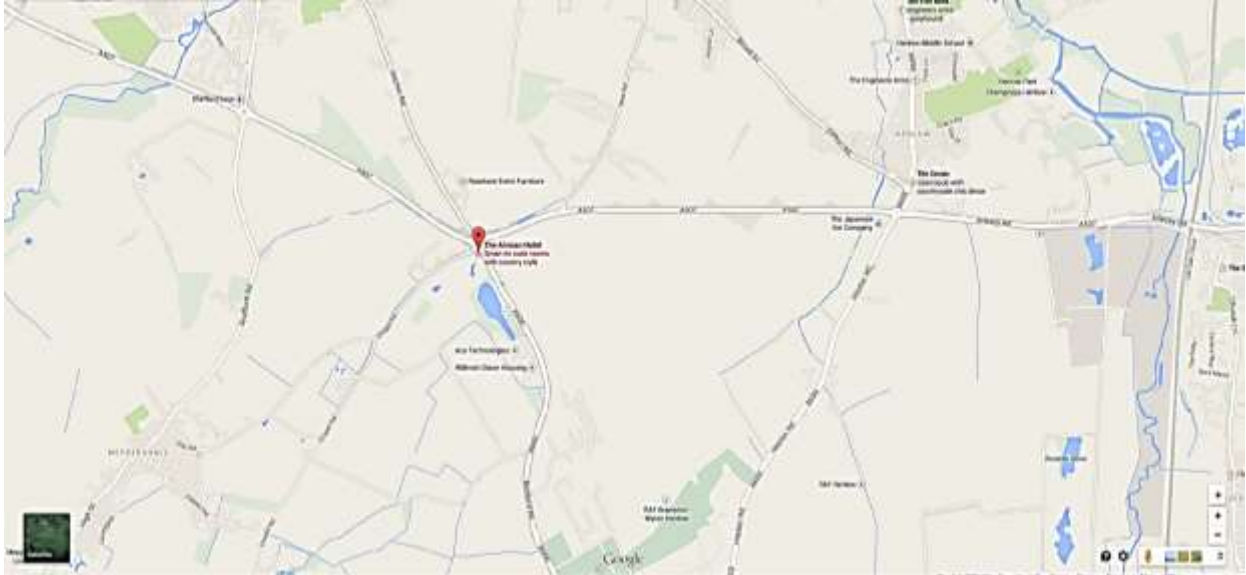
The hotel will provisionally hold your wedding date for two weeks. To confirm your booking the venue hire price is payable as a non-refundable deposit. Upon paying your deposit you will also be given a contract which you will be asked to sign.

Your next payment instalment is due six months prior to your wedding date. You will have had various meetings with your wedding coordinator to discuss menu options, drinks packages and number of guests attending.

Final payment is due one month before your wedding. We will also require final numbers of guests attending, a copy of your table plan (including any high chairs required) menu choices, drinks packages and any entertainment or other arrangements you may have planned for your special day.



How To Find Us ...



The Airman Hotel

16 Hitchin Road

Shefford

Bedfordshire

SG17 5JF

01462 850853

www.theairmanhotel.com

Located on A507 Shefford bypass. The A507 meets with the A600 towards Hitchin.

From A1 (M) – Junction 10 towards Stotfold and Shefford on A507

From M1 – Junction 13 towards Ampthill following sign post for A507

Nearest train station is Arlesey (5.6 miles from the hotel)

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Pricing ...

	2018	2019
Marquee Hire – Saturday (All Day)	£1,750.00	£1,750.00
Marquee Hire – Saturday (Evening 6pm – Midnight)	£900.00	£900.00
Marquee Hire – Friday & Sunday (All Day)	£1,600.00	£1,600.00
Marquee Hire – Friday & Sunday (Evening 6pm – Midnight)	£700.00	£700.00
Marquee Hire – Weekdays (All Day)	£1000.00	£1000.00
Marquee Hire – Weekdays (Evening 6pm – Midnight)	£500.00	£500.00
Restaurant Hire – Saturday (All Day)	£500.00	£500.00
Restaurant Hire – Saturdays (Evening 6pm – Midnight)	£275.00	£275.00
Restaurant Hire – Friday & Sunday (All Day)	£250.00	£250.00
Restaurant Hire – Friday & Sunday (Evening 6pm – Midnight)	£195.00	£195.00
Restaurant Hire – Weekdays (All Day)	£225.00	£225.00
Restaurant Hire – Weekdays (Evening 6pm – Midnight)	£125.00	£125.00
Bar Extension (after midnight)	£100.00 per hour	£100.00 per hour
Bucks Fizz	£4.35 per glass	£4.35 per glass
Prosecco	£5.25 per glass	£5.25 per glass
Pimms & Lemonade / Tequila Sunrise	£5.25 per glass	£5.25 per glass
Small Glass of House Wine	£4.25 per glass	£4.25 per glass
Bottled Beer	£3.50 per bottle	£3.50 per bottle
Bottled Cider	£3.70 per bottle	£3.70 per bottle
Fruit Juice	£2.10 per glass	£2.10 per glass
Champagne	£7.95 per glass	£7.95 per glass
Canapés	£7.95 per person	£8.95 per person
Menu One	£28.50 per person	£29.50 per person
Menu Two	£30.50 per person	£31.50 per person
Menu Three	£34.50 per person	£35.50 per person
Buffet Menu	£9.95 per person	£10.25 per person
Petits fours	£4.95 per person	£4.95 per person
Marquee Heater Hire	£150.00 each	£150.00 each
Resident DJ	£350.00	£350.00
Supplying Your Own Entertainment	£50.00	£50.00
Double Room – Bed and Breakfast	£67.50	£70.00
Double Room (Single Occupancy) – Bed and Breakfast	£55.00	£57.50
Family Room (Sleeps 3) – Bed and Breakfast	£80.00	£85.00
Family Room (Sleeps 4) – Bed and Breakfast	£97.50	£100.00



Terms & Conditions & Wedding Contract

Deposit

A non-refundable deposit is required to secure your date and booking. This amount is to the value of the hire cost of the venue.

A refundable deposit of £500 is payable as a damages deposit. This will be refunded the day after your event providing no damages have occurred. This is payable one month prior to the event.

Event Details and Payment

Six months prior to the event 50% of the final balance is due. This figure will be based on all numbers, menu choices etc. that you will have provided. One month prior to the event you will be required to provide all final numbers, menu choices and pay the final balance of the event.

A copy of your table plan is required one week before the event and must clearly show how many tables you require, how many guests at each table and any children's places and high chairs required.

All catering must be provided by the hotel.

Last Orders & Closing Time

All music / entertainment must end at Midnight. The marquee bar & hotel bar will close at midnight and no further alcohol will be served unless you have confirmed in writing 4 weeks prior to your wedding / function that you require an extension. You may book a bar extension for up to a maximum of 2 hours at the rate of £100 per hour, where the hotel bar ONLY will be open for the private use of your hotel guests only.

Cancellations

All cancellations must be forwarded to the hotel in writing. If an event has been booked and subsequently cancelled the following charges will be incurred:

Between 4 – 2 months before the event: 25% of the total bill

Between 2 -1 month before the event: 50% of the total bill

Less than 1 month before the event: 80% of the total bill

If the numbers have not been finalised we will work out the amounts from the last meeting with the co-ordinator.



Terms & Conditions & Wedding Contract

Accommodation

Where available the hotel will hold all 21 bedrooms for your wedding guests. Any unsold bedrooms one month before the event will be released for general sale.

Prices and Refurbishments

The Airman Hotel reserves the right to amend prices quoted and to carry out any refurbishments plans.

Value added tax

All our prices include VAT charged at 20%. This is a fixed rate

By Signing this document I/ We..... (Name of Guest)
agree to all the details listed in the event agreement. I/We also agree to the terms and
conditions as stated overleaf.

Deposit amount paid..... Payment method.....

Signed..... (Signature of Bride and / or Groom)

Signed..... (Signature of Manager)

Date.....